



MUNICIPAL BUILDING
155 LEXINGTON AVENUE
EAST LANSDOWNE, PA 19050
(610) 623-7131

BOROUGH OF EAST LANSDOWNE

Delaware County, Pennsylvania

USE & OCCUPANCY APPLICATION

Change of use Resale Temporary/Good for 1 year
 Change of proprietorship Construction/fire or water damages
 New Rental Property

(Please check the appropriate box needed)

PLEASE NOTE: THE PROCESSING OF THIS APPLICATION REQUIRES APPROXIMATELY TWO WEEKS.

FEE: MAY BE PAID WITH CHECK, CASH OR MONEY ORDER AND MADE PAYABLE TO **EAST LANSDOWNE BOROUGH**. PLEASE ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE WITH THE CHECK FOR RETURN OF YOUR U&O CERTIFICATE.

RESIDENTIAL FEE: \$100.00/PER UNIT

BUSINESS FEE: \$125.00

U&O APPLICATION MUST HAVE ALL ATTACHED FORMS FILLED OUT COMPLETELY WITH A CHECK ENCLOSED. IF THE APPLICATION IS NOT FILLED OUT COMPLETELY IT WILL NOT BE PROCESSED AND NO NOTIFICATION WILL BE SENT.

PLEASE MAIL YOUR APPLICATION AND ENCLOSED CHECK TO:

GLENICE THOMAS, BOROUGH SECRETARY
155 LEXINGTON AVENUE
EAST LANSDOWNE, PA 19050

For inspection, please call:

LINN ARCHITECTS

1140 N. PROVIDENCE ROAD
MEDIA, PA 19063
TEL: 610.566.7044
FAX: 610.566.3323

BUILDING CODE OFFICIAL

ROBERT MOULD
EAST LANSDOWNE BOROUGH
TEL: 610.623.7131
FAX: 610.259.2636

PERMIT # _____

USE & OCCUPANCY APPLICATION

DATE: _____

Ordinance #315 – requires all properties to have proper numbering in a visible way. Does property have visible house numbers, three (3) inches high? _____.

PROPERTY LOCATION: _____

APPLICANT: _____ ADDRESS: _____

TELEPHONE #: _____ CELL: _____

SELLER: _____ ADDRESS: _____

TELEPHONE #: _____ CELL: _____

BUYER: _____ ADDRESS: _____

TELEPHONE #: _____ CELL: _____

BUILDING TYPE: RESIDENTIAL: _____
Specify type of construction and number of units

COMMERCIAL: _____
Specify type of building and height

Smoke Detectors: Ordinance #344 requires one (1) smoke detector on each level including the basement.

PRESENT USE: _____ PROPOSED USE: _____

SETTLEMENT DATE: _____

TITLE COMPANY: _____ ADDRESS: _____

RESIDENTIAL FEE: \$100.00 PER UNIT COMMERCIAL BUSINESS FEE: \$125.00

USE & OCCUPANCY APPLICATION

The processing of this application requires approximately two (2) weeks. The fee may be paid with check, cash or money order and made payable to East Lansdowne Borough, 155 Lexington Avenue, East Lansdowne, PA 19050.

The undersigned certifies that the statement made in the foregoing application for Use Certification Statement are true and correct to the best of his/her knowledge, information, and belief, and are made subject to the penalties of 18 Pa C.S. Sec 4904, relating to unsworn falsification to authorities.

NOTE:

I hereby acknowledge that the above requirements for a Use & Occupancy License must be completed prior to the initial inspection. If the first (1st) inspection is a failure you must call the inspector to set up a re-inspection at no additional cost. A No-Show of the initial scheduled inspection will count as a failed inspection and an automatic re-inspection will be required.

Any subsequent inspection due to a failure of the second (2nd) re-inspection or a No Show of the second (2nd) re-inspection will result in a fee of fifty (\$50.00) for each additional re-inspection.

SIGNATURE: _____ DATE: _____